

AMVETS
Department of Nebraska
LADIES AUXILIARY



BYLAWS
(REVISED May 13, 2017)

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AMVETS LADIES AUXILIARY PREAMBLE

We, the mothers, wives, widows, grandmothers, sisters, daughters and granddaughters of the American Veteran and female Veterans, fully realizing our responsibilities of the community, State and nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States of America; to safeguard the principles of freedom, liberty and justice for all; to promote the cause of peace and good will among nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy and Americanism; to perpetuate the friendship and association of the American Veterans and to dedicate ourselves to the cause of mutual assistance . . . this by the grace of God.

ARTICLE I – NAME

The name of this Organization shall be the AMVETS Ladies Auxiliary to the AMVETS Department of Nebraska.

ARTICLE II – OBJECT

The object of this Organization shall be to further the AMVETS LADIES AUXILIARY program according to the principles of the AMVETS NATIONAL LADIES AUXILIARY Constitution and Bylaws.

ARTICLE III – MEMBERSHIP

Section 1. Eligibility. Rules for eligibility for members shall be the same as set forth in the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article IV, Section 1.

Section 2. Classification. There shall be three (3) forms of membership as outlined in the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article IV, Section 2.

Section 3. Dues.

(a) Dues are payable annually; the membership year running January 1st through December 31st.

(b) The amount of dues for Regular membership shall be as stated in the Standing Rules.

(c) The amount of dues for Life membership shall be as stated in the Standing Rules.

(d) Each Local Auxiliary shall annually remit to the Department Treasurer an amount equal to the sum of current membership dues as required by the Department and National organizations - less Local Auxiliary dues as determined payable by each Local Auxiliary.

(e) Individuals whose membership has lapsed because of non-payment of dues must re-establish eligibility as a new member.

Section 4. Confines of Membership. Within the state of Nebraska, an individual may hold membership in only one Local Auxiliary at a time.

Section 5. Transfer of Memberships.

(a) A member in 'good standing' may transfer from one Local Auxiliary to another upon presentation of a properly completed and executed Transfer Form issued by the releasing Local Auxiliary and subject to approval by the accepting Local Auxiliary as determined by its bylaws.

(b) The Transfer Form shall be signed by the member requesting to transfer and indicate the number of both the releasing and accepting Local Auxiliaries.

(c) Report of the transfer shall be made to Department and National Headquarters by the Secretary of the accepting Local Auxiliary.

(d) Transfers for members-at-large shall be executed by the Department Secretary.

Section 6. Grievance Procedures. No individual expelled by a Local Auxiliary shall be eligible for membership in any other Local Auxiliary without consent of the State Executive Committee; following an appeal.

ARTICLE IV – FINANCES

The budget year shall be June 1 through May 31 with financial reports and the book of the Department Treasurer being submitted for audit at Department Convention and each of the two SEC meetings {late summer/early fall and January/February} by Department Trustees appointed by the Department President

ARTICLE V – DEPARTMENT CONVENTION

Section 1. Department Convention.

(a) Date and Time. The AMVETS Department of Nebraska Ladies Auxiliary Convention shall be held annually in conjunction with the AMVETS Department of Nebraska Convention.

(b) Quorum. A quorum of the Convention shall be five (5) members.

(c) Voting Delegation. The Voting Delegation of the Convention shall consist of current paid members of a validated auxiliary with each delegate entitled to one (1) vote.

(d) Nomination Procedures and Election.

(i) Nominations. Nominations shall be made from the floor to elect the Officers of the Department; Delegate to the National Convention; and in odd years for a term of two (2) years the National Executive Committee woman.

(ii) Qualifications of Nominees. To qualify for nomination, a member must be in 'good standing' pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article 1, Sections 1 and 2.

(iii) Voting Method. Each office shall be separately voted by secret ballot with election by majority vote; or in the case of only one candidate for one position, by acclamation from the chair.

(iv) Office-Holding Limitations. No member shall hold two (2) elective offices on any one level at a time pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 3, (d).

(v) Term Limits. There is no restriction on the number of consecutive terms held by any Department officer pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 3, (c).

(e) Installation Ceremony. Newly elected officers shall begin their term of office at the close of the Department Convention at which they are elected. A ceremonial Installation Ceremony conducted by a Past Auxiliary Department President or past or current Auxiliary National Officer may take place within 48 hours following the Adjournment of the Annual Convention and in conjunction with the Installation Ceremony of the AMVETS Department of Nebraska when possible.

ARTICLE VI – OFFICERS (Elected and Appointed), DELEGATE TO NATIONAL CONVENTION, and TRUSTEES.

Section 1. Elected Officers.

(a) The Department elected officers shall be: President, 1st Vice President, 2nd Vice President, 3rd Vice President, Treasurer, and National Executive Committee woman.

(b) Delegate to National Convention. Although elected, the Delegate to National Convention *shall not* be considered a Department Officer pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 3, (a).

Section 2. Appointed Officers.

(a) The Department President may appoint the Secretary, Parliamentarian, Chaplain, Sargent-at-Arms, and Chairs of Standing Program Committees {Americanism, Child Welfare, Community Service, Hospital, Membership, Scholarship, and VAVS when possible} to be approved by the SEC at the {late summer/early fall} SEC meeting.

(b) Regarding the duties of the Standing Program Committees, Chairs shall parallel with those prescribed by National insofar as possible.

- 1st Vice serving as Membership Chair
- 2nd Vice serving as Chair for Child Welfare Chair, Worchid Project, John Tracy Clinic, and
- 3rd Vice serving as Chair of Community and Civic Preparedness and Paws with a Cause.

Section 3. Duties of Officers. The powers and duties of officers shall be those described in the AMVETS NATIONAL LADIES AUXILIARY Constitution and Bylaws; the Department Bylaws; and the parliamentary authority (Robert's Rules of Order Newly Revised). (Help for procedures may be found in the AMVETS NATIONAL LADIES AUXILIARY MANUAL (Section 2: Organization and Section 3: Officers and Committee Chairs).

Section 4. Retention and Vacancies of Office.

(a) A member must remit dues prior to December 31 of each year to hold and retain status as an officer, delegate, or NEC.

(b) Any vacancy occurring in a Department Office shall be filled according to the provision outlined in the AMVETS NATIONAL LADIES AUXILIARY Constitution Article X, Section 3 as they apply to National Officers.

Section 5. Board of Trustees. All past presidents of the Department shall constitute the Board of Trustees who shall act in an advisory capacity when called upon. (Pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 1, (i).)

ARTICLE VII – STATE EXECUTIVE BOARD

The State Executive Board shall consist of elected officers pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 1, (j).

ARTICLE VIII –STATE EXECUTIVE COMMITTEE (SEC)

Section 1. Composition.

(a) The State Executive Committee (SEC) shall be composed of the President and all other officers, elected or appointed, pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 2.

(b) Past Department Presidents may be seated at SEC meetings with a vote pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 2.

(c) The President, or other representative, of each Local Auxiliary may be seated at the SEC meetings with a vote pursuant to the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article V, Section 2, (a).

Section 2. Powers. The SEC shall be charged with the administrative affairs and property of the Department.

Section 3. Quorum. Quorum of the SEC shall be three (3).

Section 4. Regular Meetings. The SEC shall hold at least three meetings per year; the first being the Post-Convention (within 48 hours following the adjournment of the Annual Convention for the purpose of confirming appointments of the President and approving a budget), the second being {late summer/early fall}, and the third being 'Mid-winter' in {January/February}.

Section 5. Special Meetings. The President, or any four members of the SEC, may call a special meeting of the SEC with at least seventy-two (72) hours advance notice to members.

Section 6. Use of E-mail. The Department President shall have the right to conduct a poll vote using written notice or E-mail to the Executive Committee.

ARTICLE IX – DISCIPLINE and RIGHTS OF APPEAL

Discipline and Grievance Procedures at both the Department and Local Auxiliary level shall follow the AMVETS NATIONAL LADIES AUXILIARY Constitution, Article XII. DISCIPLINE.

ARTICLE X – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern this Department in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Department may adopt.

ARTICLE XI – AMENDMENT AND REVISION OF BYLAWS

Section 1. Notice. A notice is not required but may be sent as a courtesy to Local Auxiliaries for review prior to any vote on an amendment or revision of these Department Bylaws.

Section 2. Effective Date of Amendments/Revision. Department Bylaws shall be reviewed every three (3) years with amendments/revision becoming effective upon adoption of the voting body by a two-thirds (2/3) vote of the delegates present and voting at any regularly scheduled meeting of the Department *followed by receipt of approval from the National Parliamentarian.*

ARTICLE XII – OBLIGATION OF LOCAL AUXILIARIES TO DEPARTMENT

The Department shall receive from each Local Auxiliary information and copies of documents as stated in the Standing Rules.

STANDINGS RULES
(Separate Document)

The Standing Rules contain information pertinent to the following:

Section 1. Obligation of Local Auxiliaries to Department.

Section 2. National Convention

Section 3. Department Finances

**Department of Nebraska
Ladies Auxiliary**

**BYLAWS
DOCUMENT HISTORY**

Revision – May 13, 2017
Amended – September 1, 2016
Original Adoption: June 3, 2000

Vote rec'd @ Department Convention: 2/3 Vote Date: May 13, 2017

Approved by National Parliamentarian _____ Date _____